
FINANCE DEPARTMENT MEMORANDUM

TO: TOWN COUNCIL
FROM: BUDGET TEAM: HARDIN WATKINS, TOWN MANAGER; RODNEY DICKERSON, ASSISTANT TOWN MANAGER; JAMIE LUDOVIC, BUDGET & SPECIAL PROJECTS MANAGER; AND EMILY LUCAS, FINANCE DIRECTOR
SUBJECT: ADJUSTMENTS TO FY 2014-15 RECOMMENDED BUDGET
DATE: MAY 27, 2014

Since the initial presentation of the FY 2014-15 Recommended Budget on April 29, 2014, the Town Council has conducted several meetings regarding the budget:

- May 5 (which included a basic presentation and public hearing)
- May 7 (day-long work session and in-depth discussion of the budget)
- May 20 (additional Council discussion on the budget and question follow up)
- May 27 (additional Council discussion on the budget and review of proposed adjustments by Council)

As a result of these meetings, the staff budget team has adjusted the recommended budget as listed on the following page.

Highlights of the changes include:

- Refinement and delay of the Town Manager's Office reorganization plan until Fall 2014;
- Postment of the purchase of radios for the Police Department to a future budget year;
- Conduct the pavement condition survey using in-house engineering staff; and
- Allocate significant additional funding to the Future Emergency Services Reserve.

The net result of these changes to expenditures leaves the total recommended budget at \$26,626,890, which is the same as the original recommended budget. Because there was no net change in the expenditures, all revenue projections (including the one-cent tax increase for emergency service needs) and appropriations of fund balance that were part of the original budget recommended by the budget team remain the same. However, numerous line items were changed, including 11 cost avoidance or deletions.

A public hearing will be held on Monday, June 2, 2014 at 7:00p.m. for public comment on the budget and additional discussion by Council.

Please let us know if you have any questions, comments or additional concerns prior to the meeting on June 2.

Original Recommended FY 14-15 Budget	\$26,626,890	Staff Recommended							
Expenditure Reductions:	(\$13,381)	Delay Backfill Position in Reorg Plan to November 1							
	(\$10,000)	Reduction in Legal Services (Google Fiber Project)							
	(\$6,000)	Removal of Emergency Services Director Promotion in Reorg Plan							
	(\$4,000)	Delay Reorg Plan for Assistant Town Manager Promotion to October 1							
	(\$3,000)	Reduction in IT for Network Switches Purchase (will use remaining FY 13-14 funds)							
	(\$3,700)	Reduction in Medicare Supplement Renewal Rate (received final rate notice)							
	(\$390)	Reduction in Council Travel/Training (for Chamber Retreat, per 5/7/2014 meeting)							
	(\$3,500)	Remove Tablets for PW Department (per 5/7/2014 meeting)							
	(\$28,000)	Conduct Pavement Condition Survey In House (per 5/20/2014 meeting)							
	(\$40,000)	Postpone Radio Replacements for Police Department (per 5/20/2014 meeting)							
	(\$4,789)	Reduce Contingency (will leave \$63,211 in budget)							
Budget with Reductions:	\$26,510,130								
Expenditure Additions:	\$2,500	Additional Agency Funding Allocation (per 5/7/2014 meeting)							
	\$105,000	Additional Allocation to Emergency Services Reserve (brings total to \$174,947)							
	\$9,260	Start Assistant Planning Director October 1 (per 5/20/2014 meeting)							
Revised Recommended Budget	\$26,626,890								